



Snapfinger Elementary School

1365 Snapfinger Road
Decatur, GA 30032

2016-2017 Title I Parent Engagement Policy

Revised 9/3/2016

Snapfinger Elementary School shall abide by and support all rules and regulations pertaining to Title I: Improving the Academic achievement of the disadvantaged, Elementary and Secondary Education Act of 1965 (ESEA), Public Law 107-110, and the Parent Engagement Policy of DeKalb county School District.

1. In order to guarantee success, partnership among schools and parents are vital. Parents participate on school committees such as the Title I committee. At Snapfinger, we recognize that parents are their children's primary teachers and their support and assistance is critical to our efforts to provide a quality education to the children at Snapfinger Elementary School. The administration, faculty, and staff have met and jointly developed with parents this Title I Parent Engagement Policy. Also, parents were given the opportunity to review and revise this policy on more than one occasion which describes the school's expectations for parent engagement. It will be distributed to parents of all students attending Snapfinger Elementary School.
2. Snapfinger Elementary School will convene an annual meeting, at a convenient time that all parents and children will be invited and encouraged to attend to explain the school's participation under Title I and share its requirements and rights of parents involved.
3. The School-Wide Title I Annual Orientation meeting is held in September. It will be held at a time that is convenient for parents to attend and will be advertised through various means such as flyers, the school's website, the school marquee, the morning announcements, Snappy Town newsletter, and calling post.
4. The Title I Committee will include parents, community members, staff, school administrators and the Parent Liaison. The goal of the Title I Committee is to represent the voices of all stakeholders and will be reflect the school's community makeup. All parents will be invited to attend the meeting and standing members will be reminded of meeting via school website, Snappy Town newsletter, paper and electronic reminders as well as the school marquee. This committee will meet at the beginning of the school year, review, discuss and revise the Title I Parent Engagement Program as well as the Local School Plan for Improvement (LSPI) goals which are embedded in our Title I School-Wide Plan at Snapfinger Elementary School. Agenda items will include, but are not limited to, Title I Parent Engagement Policy, School/Parent Compact, Title I Budget and Parent Engagement Action Plan. Each committee member will be provided with an agenda and any other documents pertinent to the meeting. Everyone in attendance will be asked to sign-in on a formal attendance sheet, which will be submitted along with recorded minutes and feedback forms to the Local Education Agency (LEA) – DeKalb County School District Title I Office. The Snapfinger School Council provides advice,

recommendations and assistance to the school. The Parent-Teacher Association (PTA) assists Snapfinger with academic, cultural and recreational activities for Snapfinger students and families.

5. The School-Wide Title I Program at Snapfinger Elementary will be shared with parents through a variety of communication methods which are easily understood. Although all parents will have the opportunity to attend the Title I Annual Orientation meeting, for those not able to attend, the information will be available through the Snappy Town Parent Engagement Center ran by our Parent Liaison, the main office, the school's website, the principal's office as well as the Title I Office of Federal Programs for DeKalb County School District. The curriculum at Snapfinger Elementary School is aligned with the Common Core Standards, which is the adopted curriculum for the State of Georgia. Instructional calendars are used to guide instruction and provide high achievement standards for each area and grade level. Student progress and grade level proficiency will be assessed using results from various assessment measures such as Benchmark assessments; MAP assessments; Georgia Milestones; SLO's; STAR assessments, student portfolios, writing samples, classroom tests and observation data. Results of standardized tests are provided to parents in a timely manner. Parents can also monitor their student's proficiency through:
 - a. Parent Portal – Infinite Campus
 - b. Student Progress reports\
 - c. Student report Cards
 - d. Daily Agenda Books
 - e. Weekly Parent/Teacher Communication Folders
 - f. Parent-Teacher Conferences
 - g. Parent e-mails
 - h. Parent telephone calls

Parent workshops are held monthly in which parents can also share, collaborate and benefit from one another's experiences. These meetings, which are facilitated by the Parent Liaison, community resources, and Snapfinger staff members, are geared to provide feedback to questions, suggestions and ideas.

6. Snapfinger Elementary School utilizes Curriculum Night, Parent-Teacher Conferences and small group parent meetings on academic standards as vehicles to keep parents informed and updated about the curriculum. Letters explaining the various standardized testing are sent home to parents. Workshops will also be conducted throughout the year to keep parents abreast of the different assessments administered and to further educate our parents about all aspects of testing and provide tips, strategies and websites they can use to support their child(ren) at home. Grade reports are sent home at regular 4.5 week intervals to keep parents abreast of their child/s progress and all parents can view their child's progress daily on the Parent Portal (Infinite Campus). Workshops and/or activities tentatively planned for the 2016-2017 School Year are:
 - Open House – August 2016
 - Annual Title I Meeting – Septembrr 2016
 - Curriculum Night – September 2016
 - Study Skills Workshop – August 2016

- Lunch & Learn Workshops – September, October, December, February, March and May 2016-2017
 - Grandparents Luncheon – September, 2016
 - Reading Workshop - October, 2016
 - Safe Route to School Walks – October, March and May -2016-2017
 - Thanksgiving Luncheons – November, 2016
 - Assessment Workshop – November, 2016
 - Parent Engagement Week – November, 2016
 - Support Workshop – December - 2016
 - Georgia Milestones Workshop – January, 2017
 - Math Workshop– February 2017
 - Academic Checkup Workshop – February 2017
 - Make It/Take It Workshop – March, 2017
 - Parent Appreciation – May, 2017
 - Monthly **M.EN.T.** Greetings
7. Snapfinger enjoys a close collaborative relationship with both Columbia Middle and Columbia High Schools our feeder schools. Transition to the 6th grade at Columbia Middle School is handled through our counselors. Students along with the 5th grade teachers visit the middle school during the day and an evening parent meeting is held in the spring.
 8. The Local Education Agency (LEA) and Snapfinger Elementary will make every effort to provide written and verbal translation for our ESOL Parents. Teachers, School Counselors, Psychologists and Social Workers will provide services and support to parents of homeless students as well as Special Education Students. Additionally, parents with disabilities will be provided with accommodations based on their needs. Our building is handicapped accessible. A special workshop has been planned to make parents aware of the services available to help meet the needs of our students.
 9. Through various means of advertisements (flyers and school website etc.), parents will be informed of the purpose and existence of the Snapfinger Parent Center (Snappy Town) and The Region 5 Family Engagement Center, as well as the DeKalb County School District and the resources, training, information and support available to them.

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